

Change of Address Form

✚ **Moving within existing school boundaries** Complete the Change of Address Form and submit it with copies of your two valid proofs of residency to your child's school or upload to <https://fcsapps.forsyth.k12.ga.us/InfoSystems/SISUpload> for processing.

✚ **Moving and changing schools within Forsyth County during the school year:**
1. Complete the Change of Address Form and submit it with copies of your two valid proofs of residency to your child's school or upload to <https://fcsapps.forsyth.k12.ga.us/InfoSystems/SISUpload> for processing.

2. A deed, property tax statement, mortgage statement, or settlement statement.

If you lease or rent your residence, please attach/upload copies of the following two documents.

1. A current (within 60 days) utility (gas, electric, water, residential telephone, & cable are acceptable) **AND**

- If utilities are included in your lease/rental agreement, the signed agreement must state that utilities are included.
- If utilities are included through Conser vice, Conser vice will be able to provide you with proof of utility service.

2. A current lease/rental agreement signed by the owner of the residence

If you are unable to provide both proofs of residency in your name, please complete an Affidavit of Residency found on [this](#) form.

(Notaries are available at your child's school or the Almon C. Hill Educational Center.)

You must attach/upload copies of the following two documents along with the completed affidavit.

1.



Please complete this form if you are UNABLE to provide both proofs of residency in your name.

Affidavit of Residency

Full name of Parent /Guardian: _____ Contact Phone #: _____

Current Full Time Address: _____ City/State/Zip: _____

Student(s) Name	Date of Birth	School Attending
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

A. Affidavit of Resident

Before the undersigned officer, and being first duly sworn, I depose as follows:

1. That I am the parent / court appointed guardian of each child listed above.
2. That each child listed above resides with me full time at the address listed above.
3. Th